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Deliveries

Odoo 19 Enterprise · Inventory

Deliveries record the shipment of goods from your warehouse to customers.

1 View pending deliveries

[Inventory](#) > [Operations](#) > [Deliveries](#)

Deliveries are created automatically when a sales order is confirmed (for storable products). The list shows: customer, source sales order, scheduled date, and status. Ready means all products are in stock. Waiting means some products are not yet available – check stock or purchase orders.

2 Validate a delivery

Open the delivery and verify the products and quantities. If picking from a specific location, the Source Location is shown. Enter the Done quantities – if everything is picked, click Validate All to fill Done = Demand and validate in one click. Stock is deducted and the customer invoice can now be created.

Partial delivery – If you can only deliver part of an order, enter the partial quantities in Done and validate. Odoo creates a backorder for the remaining items. The sales order shows two deliveries – one done, one pending. The customer invoice can be created for the delivered portion immediately.

3 Print delivery slip

[PRINT](#) > [Delivery Slip](#)

Click Print > Delivery Slip to generate a PDF delivery note to accompany the shipment. The delivery slip shows: your company details, customer address, delivery date, and a list of products with quantities. Include it in every shipment for the customer's records.